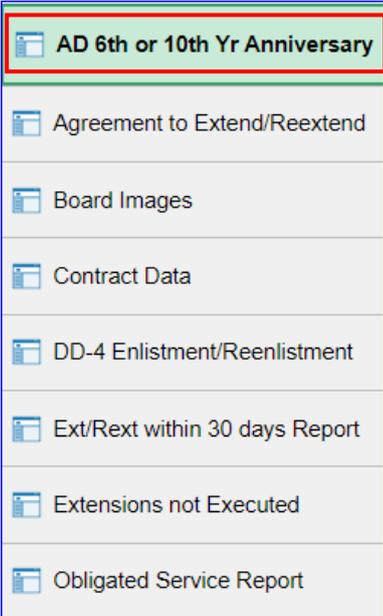


## Active Duty 6<sup>th</sup> or 10<sup>th</sup> Anniversary Query

**Introduction** This guide provides the procedures for running a query to identify members who are within 90 days of their 6<sup>th</sup> or 10<sup>th</sup> Active Duty Anniversary Date. Members may reenlist in order to be eligible for a Zone “A” or “B” Selective Reenlistment Bonus.

**Information** Per Article 1.B.11 of [Military Bonus Programs, COMDTINST M7220.2](#) (series), an **Administrative Remarks, CG-3307, entry is required** for personnel within 3 months prior to their 6 or 10 year active duty anniversary date.

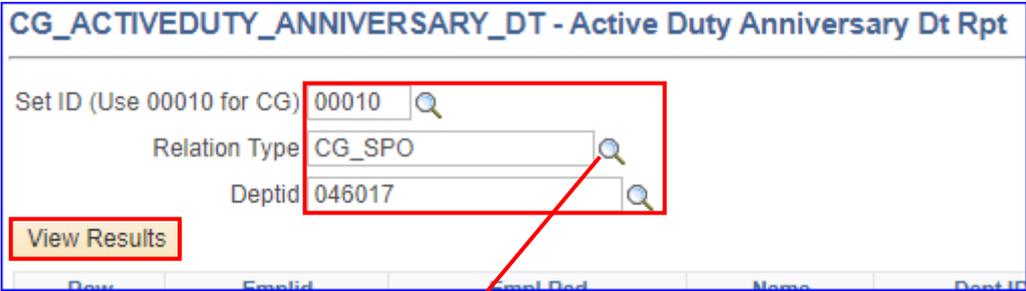
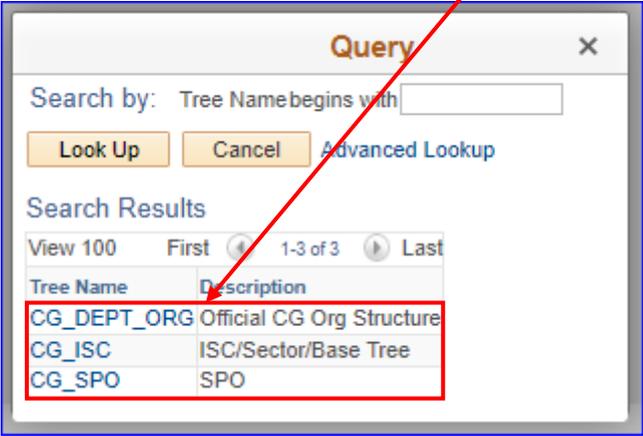
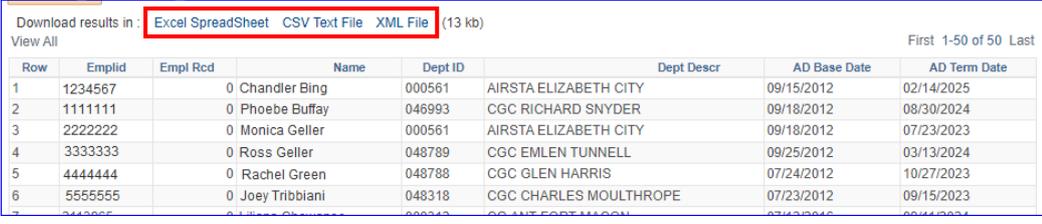
**Procedures** See below.

Step	Action
1	<p>Click the <b>Career Management</b> tile.</p> 
2	<p>The <b>AD 6<sup>th</sup> or 10<sup>th</sup> Yr Anniversary</b> option will automatically display.</p> 

*Continued on next page*

## Active Duty 6th or 10th Anniversary Query, Continued

Procedures,  
continued

Step	Action																																																								
3	<p>Enter:</p> <ul style="list-style-type: none"> <li>• <b>Set ID</b> – 00010 (Coast Guard)</li> <li>• <b>Relation Type</b> –               <ul style="list-style-type: none"> <li>– <b>CG_DEPT_ORG</b> – results for one department ID (joins sub-departments)</li> <li>– <b>CG_ISC</b> – results for all units serviced by the department ID of the SPO who entered the next field</li> <li>– <b>CG_SPO</b> – results for all units serviced by the department ID of the SPO</li> </ul> </li> </ul> <p><b>Dept ID</b> – the department ID of the Unit, Base or SPO</p> <p>Click <b>View Results</b>.</p>  																																																								
4	<p>The report will display and may be downloaded into several <b>formats</b> for sorting/editing.</p>  <table border="1"> <thead> <tr> <th>Row</th> <th>Emplid</th> <th>Empl Rcd</th> <th>Name</th> <th>Dept ID</th> <th>Dept Descr</th> <th>AD Base Date</th> <th>AD Term Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1234567</td> <td>0</td> <td>Chandler Bing</td> <td>000561</td> <td>AIRSTA ELIZABETH CITY</td> <td>09/15/2012</td> <td>02/14/2025</td> </tr> <tr> <td>2</td> <td>1111111</td> <td>0</td> <td>Phoebe Buffay</td> <td>046993</td> <td>CGC RICHARD SNYDER</td> <td>09/18/2012</td> <td>08/30/2024</td> </tr> <tr> <td>3</td> <td>2222222</td> <td>0</td> <td>Monica Geller</td> <td>000561</td> <td>AIRSTA ELIZABETH CITY</td> <td>09/18/2012</td> <td>07/23/2023</td> </tr> <tr> <td>4</td> <td>3333333</td> <td>0</td> <td>Ross Geller</td> <td>048789</td> <td>CGC EMLEN TUNNELL</td> <td>09/25/2012</td> <td>03/13/2024</td> </tr> <tr> <td>5</td> <td>4444444</td> <td>0</td> <td>Rachel Green</td> <td>048788</td> <td>CGC GLEN HARRIS</td> <td>07/24/2012</td> <td>10/27/2023</td> </tr> <tr> <td>6</td> <td>5555555</td> <td>0</td> <td>Joey Tribbiani</td> <td>048318</td> <td>CGC CHARLES MOULTHROPE</td> <td>07/23/2012</td> <td>09/15/2023</td> </tr> </tbody> </table>	Row	Emplid	Empl Rcd	Name	Dept ID	Dept Descr	AD Base Date	AD Term Date	1	1234567	0	Chandler Bing	000561	AIRSTA ELIZABETH CITY	09/15/2012	02/14/2025	2	1111111	0	Phoebe Buffay	046993	CGC RICHARD SNYDER	09/18/2012	08/30/2024	3	2222222	0	Monica Geller	000561	AIRSTA ELIZABETH CITY	09/18/2012	07/23/2023	4	3333333	0	Ross Geller	048789	CGC EMLEN TUNNELL	09/25/2012	03/13/2024	5	4444444	0	Rachel Green	048788	CGC GLEN HARRIS	07/24/2012	10/27/2023	6	5555555	0	Joey Tribbiani	048318	CGC CHARLES MOULTHROPE	07/23/2012	09/15/2023
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